

# **Sherwood Park Fish & Game Association**

## **Environmental Conservation Director**

### **Primary Role:**

The Environmental Conservation Director oversees and promotes the activities of the Sherwood Park Fish and Game Association that support the protection of fish and wildlife resources and the enhancement of habitat.

### **Qualifications:**

- Strong communication skills, both written and verbal.
- Board experience, either for profit or not-for-profit.
- Experience in the area of governance, stewardship, and/or strategic planning.
- Experience in organizational effectiveness and design.
- Active volunteer experience.
- Public speaking skills and experience.
- Conflict resolution and change management experience.
- Knowledgeable in the use of modern, distributed collaboration tools such as Microsoft Office, MS Teams, OneDrive.

### **Responsibilities:**

- Makes serious commitment to participate actively in committee work.
- Provides written reports to board meetings, as required.
- Stays informed about committee matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.
- Contributes to the effectiveness of the Board and its members.
- Performs other responsibilities as assigned by the Board.

### **General Accountabilities:**

This position is responsible for promotion of the Association's activities that balance human activity against the needs of nature.

### **Specific Accountabilities:**

- Attend Board meetings.
- Provide leadership with respect to issues relating to the environment.