

# **Sherwood Park Fish & Game Association**

## **Political Action Director**

### **Primary Role:**

The Political Action Director oversees and promotes the political advocacy activities within the Sherwood Park Fish and Game Association.

### **Qualifications:**

- Experience in political lobbying and advocacy activities.
- Strong communication skills, both written and verbal.
- Board experience, either for profit or not-for-profit.
- Experience in the area of governance, stewardship, and/or strategic planning.
- Experience in organizational effectiveness and design.
- Active volunteer experience.
- Public speaking skills and experience.
- Conflict resolution and change management experience.
- Knowledgeable in the use of modern, distributed collaboration tools such as Microsoft Office, MS Teams, OneDrive.

### **Responsibilities:**

- Makes serious commitment to participate actively in committee work.
- Provides written reports to board meetings, as required.
- Stays informed about committee matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.
- Contributes to the effectiveness of the Board and its members.
- Performs other responsibilities as assigned by the Board.

### **General Accountabilities:**

This position is responsible for promotion of the Association's political advocacy activities.

### **Specific Accountabilities:**

- Attend Board meetings.
- Provide leadership with respect to political advocacy.