

Sherwood Park Fish & Game Association

Songbird Director

Primary Role:

The primary function of the SPFGA Songbird Chair is to promote songbird conservation through hands-on activities, print media, and ongoing field work.

This person should be a motivated self-starter who is capable of new programs innovation and is eager to engage the membership in programs and events.

Requirements:

- Be a member of the SPFGA in good standing.
- Regularly attend SPFGA Board meetings in accordance with bylaw requirements, as well as attending General meetings, and Special meetings when called.
- Be knowledgeable in the use of modern, distributed collaboration tools such as (but not limited to): E-mail, Slack, MS Teams, Microsoft Office, Dropbox/OneDrive, Google Office products such as Docs, Sheets, etc.

Permanently Assigned Responsibilities:

- Maintain the birdhouses at the Ketchamoot Creek property
- Maintain bat house at the Ketchamoot Creek property
- Facilitate educational opportunities to the membership (guest speakers, presentations, guided walks) relating to songbird and bat conservation
- Serve on the Member Disciplinary Committee as circumstances require.
- Supporting other Board members with club-focused activities such as the Black Powder shoot, Family Fun Day, etc.

Tasks:

This list is representative and not intended to be exclusive.

Songbird Survey:

- Locate and map birdhouses on the property
- Survey birdhouses for tenancy of appropriate species
- Evict non-songbird species, where appropriate

Birdhouse Maintenance/Repair:

- Evaluate condition of birdhouses
- Paint Purple Martin houses as needed
- Once vacant, clean and repair houses as required
- Construct new houses and install where required

Bat Conservation Project:

- Increase awareness among the membership of bat conservation efforts, and of their importance in the ecosystem
- Promote bat conservation efforts, in coordination with the Alberta Community Bat Program, in order to study the feasibility of a permanent colony

General:

- Submit estimated financial requirements for the annual budget.
- Monitor and respond to inquiries on the songbird@spfga.ca email account in a timely manner.
- Stay regularly informed on Association matters through participation in discussions by email or on the SPFGA Slack group.
- Doing the necessary pre-reading and pre-work required to come prepared to Board meetings.
- Provide relevant content to the SPFGA Communications Director for publication for publication in the newsletter, email updates, and social media.
- Volunteering at SPFGA events and activities.