

# Sherwood Park Fish & Game Association

## Fishing Director

### Primary Role:

The primary function of the Fishing Director is growth of the sport of angling, involvement in environmental issues that affect anglers, and education of members regarding angling.

This person should be a motivated self-starter who is capable of new programs innovation and is eager to engage the membership in programs and events.

### Requirements:

- Be a member of the SPFGA in good standing.
- Regularly attend SPFGA Board meetings in accordance with bylaw requirements, as well as attending General meetings, and Special meetings when called.
- Be knowledgeable in the use of modern, distributed collaboration tools such as (but not limited to): E-mail, Slack, MS Teams, Microsoft Office, Dropbox/OneDrive, Google Office products such as Docs, Sheets, etc.

### Permanently Assigned Responsibilities:

- Liaise between our members and Fish & Wildlife when questions or concerns arise.
- Serve on the Member Disciplinary Committee as circumstances require.
- Supporting other Board members with club-focused activities such as the Black Powder shoot, Family Fun Day, etc.

### Tasks:

This list is representative and not intended to be exclusive:

- Work with Alberta Fish & Game Association by attending Zone Five meetings to keep apprised on current issues and to bring forward any resolutions or recommendations raised by our members.
- Assist in identifying and engaging guest speakers to present to our members on issues of concern to the angling community.
- Submit estimated financial requirements for the annual budget.
- Monitor and respond to inquiries on the [fishing@spfga.ca](mailto:fishing@spfga.ca) email account in a timely manner.
- Stay regularly informed on Association matters through participation in discussions by email or on the SPFGA Slack group.
- Doing the necessary pre-reading and pre-work required to come prepared to Board meetings.
- Provide relevant content to the SPFGA Communications Director for publication for publication in the newsletter, email updates, and social media.
- Volunteering at SPFGA events and activities.